



**Supplemental/Bid Bulletin No. 2**  
**27 March 2025**

**PUBLIC BIDDING NO. 25-004-2**

**SUPPLY AND DELIVERY OF FOLDER WITH TAB, LEGAL**  
**FOR THE PROCUREMENT SERVICE (PS)**

Issued pursuant to Sec. 51.5.2 of the IRR of R.A. 12009 to clarify and/or amend certain provisions in the Bidding Documents issued for this project considering the issues raised and clarifications made by prospective bidders:

**A. AMENDMENT/S**

ITEM NO.	REFERENCE	BASES FOR AMENDMENT		
1	<b>Section III. Bid Data Sheet</b>			
	<table border="1"> <thead> <tr> <th data-bbox="355 891 518 1014">ITB Clause</th> <th data-bbox="518 891 1066 1014"></th> </tr> </thead> <tbody> <tr> <td data-bbox="355 1014 518 1825">5.3</td> <td data-bbox="518 1014 1066 1825"> <p><del>For this purpose, contracts similar to the Project shall be:</del></p> <p><del>a. Those contracts that are classified as, or similar but not limited to, those listed under Section VIII, Annex "J": Office Supplies;</del></p> <p><del>b. completed within ten (10) years prior to the deadline for the submission and receipt of bids.</del></p> <p><b><u>For the purpose of similar contracts, the bidder must:</u></b></p> <p><b><u>a. Have completed an SLCC that is similar to the procurement project to be bid, and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price indices, must be at least one (1) similar contract amounting to at least</u></b></p> </td> </tr> </tbody> </table>		ITB Clause	
ITB Clause				
5.3	<p><del>For this purpose, contracts similar to the Project shall be:</del></p> <p><del>a. Those contracts that are classified as, or similar but not limited to, those listed under Section VIII, Annex "J": Office Supplies;</del></p> <p><del>b. completed within ten (10) years prior to the deadline for the submission and receipt of bids.</del></p> <p><b><u>For the purpose of similar contracts, the bidder must:</u></b></p> <p><b><u>a. Have completed an SLCC that is similar to the procurement project to be bid, and whose value, adjusted to current prices using the Philippine Statistics Authority (PSA) consumer price indices, must be at least one (1) similar contract amounting to at least</u></b></p>			

*For the purpose of this Bulletin and for better understanding of its contents, the following rules shall apply: (a) Double Strike out – denotes deletion; (b) Underline – denotes inclusion or new item/requirement; and "xxx" – denotes separation of phrase/s being amended from the rest of the main text.*

	<p><b><u>25% of the ABC; and the bidder should have completed other contracts, whether similar or not, with an aggregate amount of at least 25% of the ABC;</u></b></p> <p><b>b. <u>Those contracts that are classified as, or similar but not limited to, those listed under Section VIII. Annex "J": Office Supplies</u></b></p> <p><b>c. <u>Completed within ten (10) years prior to the deadline for the submission and receipt of bids.</u></b></p>	
2	<b>Annex J of the Bidding Documents</b>	Please refer to the revised Annex J herein attached as Appendix 1.

By Rules, all other related provisions in the Bidding Documents correspondingly affected by these amendments are likewise deemed amended to conform to this Bid Bulletin.

Amendments/inclusions/clarifications made herein shall be considered an integral part of the Bidding Document.

— SIGNATURE REDACTED

**ROMMEL D. RIVERA**

*Chairperson, Bids and Awards Committee II*

**Appendix 1**

**Annex J**

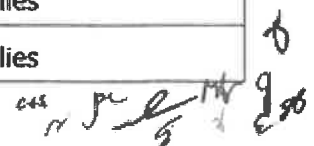
<b>NO.</b>	<b>ITEM</b>	<b>IDMD RECOMMENDED CLASSIFICATION</b>
1	Alcohol, Ethyl, 1 gallon	Cleaning and/or Janitorial Supplies
2	Alcohol, Ethyl, 500ml	Cleaning and/or Janitorial Supplies
3	Air Freshener	Cleaning and/or Janitorial Supplies
4	Broom (Walis Tambo)	Cleaning and/or Janitorial Supplies
5	Broom (Walis Tingting)	Cleaning and/or Janitorial Supplies
6	Cleaner, Toilet Bowl and Urinal	Cleaning and/or Janitorial Supplies
7	Cleanser, Scouring Powder	Cleaning and/or Janitorial Supplies
8	Detergent Bar	Cleaning and/or Janitorial Supplies
9	Detergent Powder, All Purpose	Cleaning and/or Janitorial Supplies
10	Disinfectant Spray	Cleaning and/or Janitorial Supplies
11	Dust Pan	Cleaning and/or Janitorial Supplies
12	Floor Wax, Paste Type, Red	Cleaning and/or Janitorial Supplies
13	Furniture Cleaner	Cleaning and/or Janitorial Supplies
14	Hand Sanitizer, 500ml	Cleaning and/or Janitorial Supplies
15	Hand Soap, Liquid, 500ml	Cleaning and/or Janitorial Supplies
16	Rags	Cleaning and/or Janitorial Supplies
17	Scouring Pad	Cleaning and/or Janitorial Supplies
18	Trashbag, Large Size	Cleaning and/or Janitorial Supplies
19	Trashbag, XL Size	Cleaning and/or Janitorial Supplies
20	Trashbag, XXL Size	Cleaning and/or Janitorial Supplies
21	Wastebasket	Cleaning and/or Janitorial Supplies
22	Insecticide	Aerosol and/or Pest Control Products
23	Electric Fan, Ceiling Mount, Orbit Type	Electrical appliances, equipment and/or supplies

cas  
N 16 E 859

24	Electric Fan, Industrial, Ground Type	Electrical appliances, equipment and/or supplies
25	Electric Fan, Stand Type	Electrical appliances, equipment and/or supplies
26	Electric Fan, Wall Mount	Electrical appliances, equipment and/or supplies
27	Fire Extinguisher, Dry, Chemical	Fire Suppression product/System
28	Desktop for Basic Users	ICT Products
29	Desktop for Mid-range Users	ICT Products
30	Digital Voice Recorder	ICT Products
31	Document Camera	ICT Products
32	External Hard Drive	ICT Products
33	Flash Drive	ICT Products
34	Laptop, Lightweight	ICT Products
35	Laptop, Midrange	ICT Products
36	Mouse, Optical	ICT Products
37	Multimedia Projector	ICT Products
38	Printer, Laser, Monochrome	ICT Products
39	Binding and Punching Machine	Office Machines and their supplies and accessories
40	Calculator, Compact	Office Machines and their supplies and accessories
41	Dater Stamp	Office Machines and their supplies and accessories
42	Paper Shredder	Office Machines and their supplies and accessories
43	Paper Trimmer, Cutting Machine	Office Machines and their supplies and accessories
44	Puncher, Paper, Heavy Duty	Office Machines and their supplies and accessories
45	Acetate	Office Supplies

cas  
2  
E  
9  
Mty

46	Binding Ring/Comb, Plastic, 32mm	Office Supplies
47	Blade, for general purpose cutter/utility knife	Office Supplies
48	Carbon Film, Legal, size	Office Supplies
49	Cartolina, Assorted Colors	Office Supplies
50	Chalk, White Enamel	Office Supplies
51	Clearbook, A4 size	Office Supplies
52	Clearbook, Legal size	Office Supplies
53	Clip, Backfold, 19mm	Office Supplies
54	Clip, Backfold, 25mm	Office Supplies
55	Clip, Backfold, 32mm	Office Supplies
56	Clip, Backfold, 50mm	Office Supplies
57	Correction Tape	Office Supplies
58	Cutter/Utility Knife, Heavy Duty	Office Supplies
59	Data File Box	Office Supplies
60	Data Folder	Office Supplies
61	Eraser, Felt, for Blackboard/Whiteboard	Office Supplies
62	Eraser, Plastic/Rubber	Office Supplies
63	Fastener, Metal, Non-Sharp Edges	Office Supplies
64	File Organizer	Office Supplies
65	File Tab Divider, A4	Office Supplies
66	File Tab Divider, Legal	Office Supplies
67	Folder with Tab, A4	Office Supplies
68	Folder with Tab, Legal	Office Supplies
69	Folder, L-type A4	Office Supplies
70	Folder, L-type Legal	Office Supplies
71	Folder, Morocco With Slide, A4	Office Supplies


  
 2025 11 5 9:26

72	Folder, Morocco With Slide, Legal	Office Supplies
73	Folder, Pressboard	Office Supplies
74	Glue, All-purpose	Office Supplies
75	Index Tab	Office Supplies
76	Notepad, Stick-On, 50mm x 76mm	Office Supplies
77	Notepad, Stick-On, 76mm x 100mm	Office Supplies
78	Notepad, Stick-On, 76mm x 76mm	Office Supplies
79	Paper Clip, Vinyl/Plastic Coated, 33mm	Office Supplies
80	Paper Clip, Vinyl/Plastic Coated, 50mm	Office Supplies
81	Pencil Sharpener	Office Supplies
82	Philippine National Flag	Office Supplies
83	Rubber band, No. 18	Office Supplies
84	Ruler, plastic, 450mm	Office Supplies
85	Scissors, Symmetrical/Asymmetrical	Office Supplies
86	Stamp pad, Felt	Office Supplies
87	Stamp Pad, Ink	Office Supplies
88	Staple Remover, Plier Type	Office Supplies
89	Staple Wire, for heavy duty staplers (23/13)	Office Supplies
90	Staple Wire, Standard	Office Supplies
91	Stapler, Heavy Duty (Binder)	Office Supplies
92	Stapler, standard type	Office Supplies
93	Tape Dispenser, Table Top	Office Supplies
94	Tape, masking, 24mm	Office Supplies

6  
 the ju  
 or Mr ee 9  
 8 EP

95	Tape, masking, 48mm	Office Supplies
96	Tape, packaging, 48mm	Office Supplies
97	Tape, transparent, 24mm	Office Supplies
98	Tape, transparent, 48mm	Office Supplies
99	Twine, Plastic	Office Supplies
100	Computer Continuous Form, 1 ply, 280mm x 241 mm	Paper Products
101	Computer Continuous Form, 1 ply, 280mm x 378 mm	Paper Products
102	Envelope, Documentary, A4	Paper Products
103	Envelope, Documentary, Legal	Paper Products
104	Envelope, Expanding, Kraft	Paper Products
105	Envelope, Expanding, plastic	Paper Products
106	Envelope, Mailing	Paper Products
107	Envelope, Mailing, with Window	Paper Products
108	Pad Paper, Ruled	Paper Products
109	Paper, Multicopy, A4	Paper Products
110	Paper, Multicopy, Legal	Paper Products
111	Paper, Multipurpose, A4	Paper Products
112	Paper, Multipurpose, Legal	Paper Products
113	Paper, Parchment	Paper Products
114	Record book, 300 pages	Paper Products
115	Record book, 500 pages	Paper Products
116	Steno Notebook	Paper Products
117	Tissue, Interfolded Paper Towel	Paper Products
118	Toilet Tissue Paper, 2 ply	Paper Products
119	Wrapping Paper	Paper Products
120	Monobloc Chair, Beige	Plastic Molded Products

all  
 11  
 12  
 13  
 14  
 15  
 16  
 17  
 18  
 19  
 20

121	Monobloc Chair, White	Plastic Molded Products
122	Handbook on Philippine Government Procurement	Printing Services
123	Marker, Fluorescent	Writing Instruments
124	Marker, Permanent, Assorted Colors (Black)	Writing Instruments
125	Marker, Permanent, Assorted Colors (Blue)	Writing Instruments
126	Marker, Permanent, Assorted Colors (Red)	Writing Instruments
127	Marker, Whiteboard, Assorted Colors (Black)	Writing Instruments
128	Marker, Whiteboard, Assorted Colors (Blue)	Writing Instruments
129	Marker, Whiteboard, Assorted Colors (Red)	Writing Instruments
130	Pencil, Lead/Graphite, with Eraser	Writing Instruments
131	Sign Pen, Extra Fine Tip, Black	Writing Instruments
132	Sign Pen, Extra Fine Tip, Blue	Writing Instruments
133	Sign Pen, Extra Fine Tip, Red	Writing Instruments
134	Sign Pen, Fine Tip, Black	Writing Instruments
135	Sign Pen, Fine Tip, Blue	Writing Instruments
136	Sign Pen, Fine Tip, Red	Writing Instruments
137	Sign Pen, Medium Tip, Black	Writing Instruments
138	Sign Pen, Medium Tip, Blue	Writing Instruments
139	Sign Pen, Medium Tip, Red	Writing Instruments

all  
 2  
 11  
 3  
 5  
 8